



**MEETING OF THE
CARIBBEAN SPECTRUM MANAGEMENT TASK FORCE (SMTF)**

**18th and 19th July 2019
Hyatt Regency Trinidad, Port of Spain**

INFORMATION for PARTICIPANTS

A. MEETING INFORMATION

1. Meeting Venue

Hyatt Regency Trinidad
1 Wrightson Road
Port of Spain
Tel: +1 (868) 623-2222

2. Online Participation

Participants can join in on Thursday 18th July. Please check with the CTU website for link information.

3. Recommended Accommodation

Hyatt Regency Trinidad

Negotiated rates:

- Rates are per room USD:

	Single Occupancy	Double Occupancy
King Gulf View	\$159 plus taxes	\$179 plus taxes
Deluxe Room	\$184 plus taxes	\$204 plus taxes
Regency Suite	\$274 plus taxes	\$294 plus taxes

- Room rates are subject to 21.55% taxes
- Room rate includes breakfast and internet access
- For reservations please click on the following link:
 - <https://www.hyatt.com/en-US/group-booking/TRIRT/G-SMMT>
- Negotiated rates are valid until **July 5th 2019**, after which the hotel's rack rates at the time of booking will apply.

4. Airport information and airport transfers

- The main international airport in Trinidad is the Piarco International Airport (**IATA code POS**). This airport is located approximately 27km or 15 miles from Port of Spain.
- Participants are advised to use **ONLY** the official airport taxi services. Fares are listed at the Airport and are fixed.
 - **Pishon Taxi Services** (*Preferred Choice*)
Tel: 868-298-3049 / 868-678-2129/ 868-622-8554
Email: pishon_2001@hotmail.com
The fare from Piarco International Airport to Hyatt Regency is US\$30.
Note that the fare changes to \$40US/\$45US between the hours of 10:00pm and 6:00am.

5. Meal Arrangements

Breakfast	Breakfast will be provided by the hotel for all registered hotel guests.
Lunch	Lunch, morning and afternoon coffee breaks will be provided for all registered delegates on the meeting days i.e. from Thursday 18 th to Friday 19 th . Please indicate any special dietary requirements in the notes section of the online meeting registration form.
Dinner	Delegates will be required to make their own arrangements for dinner.

6. Meeting Registration

Participants can register on-line by clicking or copying and pasting the following link into your browser:

<https://ctuevents.events.idloom.com/meeting-of-the-caribbean-spectrum-management-task-force-trinidad-and-tobago>

7. Dress code: Business attire

8. Contact Information:

For more information, please contact:

At CTU
Secretariat

Mr. Nigel Cassimire
Telecommunications
Specialist

nigel.cassimire@ctu.int

At meeting
From 18th to
19th July 2019

Ms. Lauren Charles-Stewart
Event Manager

skillsmastersconsulting@yahoo.com

B. GENERAL INFORMATION

1. Visa Formalities

Persons entering Trinidad & Tobago require a valid passport from their country of citizenship. Passports must be valid for six months after the date of their departure. Visitors must also have an onward or return ticket to enter the country.

Visas are not required for most countries unless you plan to stay longer than 90-days. For a list of countries which require visas, please click on the following link <http://immigration.gov.tt/services/visas.aspx>

2. Vaccinations

Delegates travelling to Trinidad and Tobago from the following six (6) countries are required to present a proof of Yellow Fever vaccination via their International Certificate of Vaccination or Prophylaxis:

- Brazil
- Columbia
- Ecuador
- Peru
- The Plurinational State of Bolivia
- Suriname

3. Language

English is the official language in Trinidad and Tobago.

4. Electricity Supply

In Trinidad and Tobago the power plugs and sockets are of type A and B. Check out the following pictures.



Type A



Type B

The standard voltage is 115 V and the frequency is 60 Hz. You can use your electric appliances in Trinidad and Tobago, if the standard voltage in your country is between 110 - 127 V (as is in the US, Canada and most South American countries). If the standard voltage in your country is in the range of 220 - 240 V (as is in the UK, Europe, Asia, Africa and Australia), you need a voltage converter.

5. Climate

The climate of Trinidad and Tobago is tropical, hot all year round, with little seasonal variation: the maximum temperatures are about 30/32 °C (86/90 °F) in the coolest period, from December to February, and a little higher in the rest of the year.

6. Currency

The Trinidad and Tobago Dollar (TTD) is the unit of currency. US \$1.00 is equivalent to TTD \$6.80. Major credits cards and traveller's cheques are generally accepted at hotels, gift shops, restaurants and tour operators.

7. Business Hours

Government offices: Monday through Friday from 8:00 a.m. to 4:00 p.m.

Banks: Monday through Thursday from 8:00 a.m. to 2:00 p.m. and Friday from 8:00 a.m. to 1:00 p.m. and 3:00 p.m. to 5:00 p.m.

Business: Monday through Friday from 8:00am to 4:00/4:30 p.m.

8. Other useful information

You can find further information on Trinidad and Tobago at: www.tourism.gov.tt