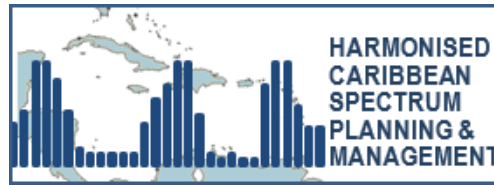




Caribbean Telecommunications Union



MEETING OF THE CARIBBEAN SPECTRUM MANAGEMENT TASK FORCE

**18th and 19th July 2019
Hyatt Regency, Port of Spain, Trinidad and Tobago**

Background

The Caribbean Telecommunications Union (CTU) is coordinating implementation of the **Caribbean Spectrum Management Strategic Plan**, which was developed over the period 2013 - 2016 under the **Harmonised Caribbean Spectrum Planning and Management Project** (HCSP&MP) sponsored by the Inter-American Development Bank (IDB) and Compete Caribbean. The strategic plan seeks to achieve the following goals across the region:

- Harmonization of national frequency allocations and band plans, including common frequencies and international protocols for disaster management and emergency telecommunications
- Minimization of cross border interference
- Establishment of common approaches to digital broadcasting switchover, white spaces regulation and spectrum pricing.

Implementation of the strategic plan is being undertaken in phases and coordinated regionally through the work of the Spectrum Management Steering Committee (SMSC) and the multi-stakeholder Spectrum Management Task Force (SMTF).

During its last meeting which was convened virtually via Zoom Videoconferencing on the 6th June 2019 (2:00 p.m. to 4:00 p.m. AST) the SMTF:

- Reviewed and updated the status of items in the 2019 Action Plan;
- Received update reports from the SMTF's Chair and other members on the proceedings and developments from the 33rd CITEL PCC-II Meeting in Monterrey in April 2019, particularly regarding the priority agenda items for the upcoming World Radiocommunication Conference 2019 (WRC-19);
- Planned the timing and agenda for the next face-to-face meeting of the Task Force in July 2019 in Trinidad.

This meeting of the SMTF in Port of Spain will review implementation status of the 2019 Action Plan, discuss developments at and since the 33rd CITEC PCC-II Meeting in Monterrey in April and advance Caribbean preparations for the upcoming the WRC-19. The meeting will also receive updates from the SMTF's coordinators/vice-coordinators of priority WRC-19 agenda items, on the status of Caribbean views or relevant Inter-American Proposals (IAPs) related to their respective agenda items. Additionally, feedback is anticipated from the ITU and CITEC on the status of their organisations' preparations for WRC-19. The forum will also provide an opportunity to hear from telecommunications industry stakeholders including mobile, satellite, broadcasting and other sectors, in preparation for WRC-19.

Spectrum Meeting Objectives: 18th to 19th July 2019

The objectives of this meeting, which is open to representatives of the Caribbean Spectrum Management Task Force, Steering Committee, support resources and telecommunications industry stakeholders are to:

- Review the status of the 2019 Action Plan, identify outstanding areas and appropriate interventions to be carried forward into Q3 and Q4 2019;
- Receive updates from the SMTF's coordinators/vice-coordinators of priority WRC-19 agenda items, on the status of Caribbean views or relevant Inter-American Proposals (IAPs) related to their respective agenda items including feedback on the outcome of the 33rd CITEC PCC-II Meeting;
- Receive updates from relevant telecommunications industry stakeholders (e.g. ITU, CITEC, mobile, satellite, broadcasting sectors) in preparation for WRC-19;

Key Deliverables

- Updated 2019 Action Plan;
- Recommendations and/or updated positions by the SMTF on relevant WRC -19 Agenda Items;
- Plans for Caribbean participation in the 34th CITEC PCC-II Meeting in Ottawa in August 2019.

Target Audience

- Members of the Spectrum Management Task Force and Steering Committee;
- Representatives (Policy Makers and Regulators) from CTU member countries;
- Caribbean telecommunications industry practitioners and stakeholders
- Telecommunications industry associations and regional organisations
- International telecommunications organisations
- CTU Secretariat support staff.

**MEETING OF THE
CARIBBEAN SPECTRUM MANAGEMENT TASK FORCE**

DRAFT AGENDA

Thursday 18th July 2019		
8:00 – 8:45	Registration	
8:45 -9:00	Opening Remarks	CTU
Update on WRC-19 Preparations		
9:00 – 10:30	Review of Global Preparations for WRC-19	ITU
	Review of CITELE Preparations for WRC-19 – Update on 33 rd CITELE PCC-II Meeting	CITELE
10:30 – 11:00	BREAK	
Inputs from Industry Stakeholders re WRC-19:		
11:00 - 12:30	• Mobile Services: GSM Association	GSMA
	• Other (FCC, etc.)	
12:30 – 13:30	LUNCH	
13:30 – 15:00	• Satellite Services: OneWeb et al	
15:00 – 15:15	BREAK	
15:15 – 16:45	• High Altitude Platform Services (HAPS)	
16:45 – 17:00	Wrap Up	CTU

Friday 19th July 2019		
8:30 – 9:00	Registration	
Spectrum Management Action Plan		
9:00 – 10:30	Session 1: Update SMTF Action Plan 2019 <ul style="list-style-type: none"> Update on the Status of outstanding the Action Plan items Recommended amendments/updates 	SMTF Chair
10:30 – 11:00	BREAK	
11:00 – 12:30	Session 2: Advance Caribbean WRC-19 Preparations <ul style="list-style-type: none"> Review/update Working Group Agenda Items Update on Caribbean positions re the formulation of Inter-American Proposals for WRC-19 	SMTF Chair / Item Coordinators / Vice Coordinators
12:30 – 13:30	LUNCH	
13:30 – 15:00	Session 2 (Cont'd): Advance Caribbean WRC-19 Preparations <ul style="list-style-type: none"> Review/update Working Group Agenda Items Update on Caribbean positions re the formulation of Inter-American Proposals for WRC-19 	SMTF Chair / Item Coordinators / Vice Coordinators
15:00 – 15:15	BREAK	
15:15 – 16:30	Session 2 (Cont'd): Advance Caribbean WRC-19 Preparations <ul style="list-style-type: none"> Update on Caribbean positions re the formulation of Inter-American Proposals for WRC-19 	SMTF Chair / Item Coordinators / Vice Coordinators
16:30 – 17:00	Wrap Up	CTU