



**30th Anniversary
of the
Caribbean Telecommunication Union**

29th April to 3rd May 2019

Information for Participants

A. MEETING INFORMATION

1. Venue

Hyatt Regency Trinidad
1 Wrightson Road
Port of Spain
Tel: +1 (868) 623-2222

2. Room Allocations

Event	Room
• Caribbean FutureScape Experience	Regency III - VI
• Caribbean FutureScape Plenary Sessions	Port of Spain
• International Telecommunication Union Measurement Index Workshop	Jade
• 15 th Caribbean Internet Governance Forum	Jade & Ruby
• Secretariat	Conference room

3. Recommended Accommodation

Hyatt Regency Trinidad

Negotiated rates:

- Rates are per room USD:

Standard King Single occupancy	\$149 per night plus taxes
Standard King Double occupancy	\$169 per night plus taxes
King Gulf View Single Occupancy	\$159 per night plus taxes
King Gulf View Double Occupancy	\$179 per night plus taxes

- Room rates are subject to 21.55% taxes
- Room rate includes breakfast and internet access
- For reservations:

<https://www.hyatt.com/en-US/group-booking/TRIRT/G-CTUA>

- NOTE: Negotiated rates are valid until **April 18th**, after which the hotel's rack rates at the time of booking will apply.

4. Airport information and airport transfers

- The main international airport in Trinidad is the Piarco International Airport (**IATA code POS**). This airport is located approximately 27 km or 15 miles from Port of Spain.
- Participants are advised to use **ONLY** the official airport taxi services. Fares are listed at the Airport and are fixed.
- Arrangements can be made in advance with:
Pishon Taxi Services (Preferred Choice)
Tel: 868-298-3049 / 868-678-2129/ 868-622-8554
Email: pishon_2001@hotmail.com
The fare from Piarco International Airport to Hyatt Regency is US\$30. Note that the fare changes to \$40US/\$45US between the hours of 10:00pm and 6:00am.

5. Meal Arrangements

Breakfast	Breakfast will be provided by the hotel for all registered hotel guests.
Lunch	Lunch, morning and afternoon coffee breaks will be provided for all registered delegates on the meeting days, i.e. from Tuesday 30 th April to Friday 3 rd May. Please indicate any special dietary requirements in the notes section of the meeting registration form below.
Dinner	Delegates will be required to make their own arrangements for dinner.

6. Meeting Registration

Participants can register online by clicking on or pasting the link below into your browser:

https://ctuevents.events.idloom.com/ctu_30thanniversary_associated_events

7. Dress Code: Business attire

8. Contact Information

At CTU Secretariat	Ms. Sonja Johnson Publications and Promotion Specialist	sonja.johnson@ctu.int
In Port of Spain From 29 th April to 3 rd May	Ms. Sonja Johnson Publications and Promotion Specialist Mr. Trevor Prevatt Consultant Ms. Lauren Charles- Stewart Events Manager	sonja.johnson@ctu.int trevor.prevatt@ctu.int skillsmastersconsulting@yahoo.com

B. GENERAL INFORMATION

1. Visa Formalities

Persons entering Trinidad and Tobago require a valid passport from their country of citizenship. Passports must be valid for six months after the date of their departure. Visitors must also have an onward or return ticket to enter the country.

Visas are not required for most countries unless you plan to stay longer than 90-days. For a list of countries that require visas, please click on the link below: <http://immigration.gov.tt/services/visas.aspx>

2. Vaccinations

Delegates travelling to Trinidad and Tobago from the following six (6) countries are required to present a proof of Yellow Fever vaccination via their International Certificate of Vaccination or Prophylaxis:

- Brazil
- Columbia
- Ecuador
- Peru
- The Plurinational State of Bolivia
- Suriname

3. Language

English is the official language in Trinidad and Tobago.

4. Electricity Supply

In Trinidad and Tobago the power plugs and sockets are of type A and B, as shown below:



Type A



Type B

The standard voltage is 120 V and the frequency is 60 Hz. You can use your electric appliances in Trinidad and Tobago, if the standard voltage in your country is between 110 - 127 V (which is the case in the US, Canada and most South American countries). If the standard voltage in your country is in the range of 220 - 240 V (as is in the UK, Europe, Asia, Africa and Australia), you need a voltage converter.

5. Climate

The climate of Trinidad and Tobago is **tropical**, hot all year round, with little seasonal variation: the maximum temperatures are about 30/32 °C (86/90 °F) in the coolest period, from December to February, and a little higher in the rest of the year.

6. Currency

The Trinidad and Tobago Dollar (TTD) is the unit of currency. US \$1.00 is equivalent to TT\$6.80. Major credits cards and traveller's cheques are generally accepted at hotels, gift shops, restaurants and tour operators.

7. Business Hours

Government offices: Monday through Friday from 8:00 a.m. to 4:00 p.m.

Banks: Monday through Thursday from 8:00 a.m. to 2:00 p.m. and Friday from 8:00 a.m. to 1:00 p.m. and 3:00 p.m. to 5:00 p.m. Mall branches generally from 11:00 a.m. to 5:00 p.m. Monday through Thursday

Business: Monday through Friday from 8:00am to 4:00/4:30 p.m.

8. Other useful information

You can find further information on Trinidad and Tobago at: www.tourism.gov.tt