



WORKSHOP & MEETING OF THE CARIBBEAN SPECTRUM MANAGEMENT TASK FORCE (SMTF)

**31st January to 1st February 2019
Marriott Hotel, Georgetown, Guyana**

INFORMATION for PARTICIPANTS

A. MEETING INFORMATION

1. Meeting Venue

Guyana Marriott Hotel Georgetown
Block Alpha Battery Road,
Kingston,
Georgetown, Guyana
Telephone: +592 231 1645

Note re Coordination with CANTO AGM 2019: This meeting will be immediately preceded by CANTO's Annual General Meeting (AGM) at the same venue from 27th to 30th January 2019. The CTU and CANTO are coordinating logistical arrangements for their respective meetings and SMTF attendees are also encouraged to register for the CANTO AGM where several relevant and informative sessions are planned, including a WRC-19 session with speakers from the CTU and the USA's FCC on January 28. CANTO is offering a **20% discount** on its AGM registration fees to registrants of the CTU's SMTF meeting. In addition, on 30th January 2019, CANTO will be hosting a one-day capacity-building workshop of the GSM Association (GSMA) on "Unlocking Rural Mobile Coverage". This GSMA workshop is open free of charge to CTU meeting attendees. Register and get additional information on the CANTO programme at <https://www.canto.org/agm/>

2. Recommended Accommodation

Guyana Marriott Hotel Georgetown
Block Alpha Battery Road,
Kingston,
Georgetown, Guyana

- Negotiated rates (CANTO meeting block; check-out to be extended to Feb 2):
 - Rates are per standard room USD:
 - Single/Double occupancy - \$176.00 per night plus taxes and service charges
 - Room rates are subject to 14% VAT and Service Charge (Bellman \$6US and Housekeeping Gratuity \$2US per night)
 - Room rate includes full buffet breakfast and Internet service
 - Rooms must be booked by the deadline date in order to assure the above rates
 - For reservations, click on the link below:
 - [Book your group rate for meeting](#)

3. Airport information and airport transfers

- The main international airport in Guyana is the Cheddi Jagan International Airport (**IATA code GEO**). This airport is located at Timehri, approximately a 45-minute drive from Georgetown. Flights from London, North America and the Caribbean are routed through Antigua, Barbados or Trinidad to Guyana. Direct flights also arrive from Miami, New York, Toronto and Suriname.
- Ogle International Airport (**IATA code OGL**) is located on the Atlantic Ocean coast of Guyana, 6 miles east of the capital, Georgetown. Direct flights arrive from Barbados, Trinidad and Suriname on a daily basis and are provided by Liat and Trans Guyana Airlines.
- Participants are advised to use **ONLY** the official taxi services. Fares are listed at the Airports and are fixed.

4. Meal Arrangements

Breakfast	Breakfast will be provided by the hotel for all registered hotel guests booked using the reservation code and negotiated rates above.
Lunch	Lunch, morning and afternoon coffee breaks will be provided for all registered delegates on the meeting days i.e. Thursday 31 st January and Friday 1 st February. Please indicate any special dietary requirements in the notes section of the online meeting registration form.
Dinner	Delegates will be required to make their own arrangements for dinner.

5. Meeting Registration

Participants are required to register on-line by clicking or copying and pasting the following link into your browser:

<https://ctuevents.events.idloom.com/SpectrumManagement-WorkshopandMeeting-Guyana>

6. Dress code: Business attire

7. Contact Information:

For more information, please contact:

At CTU
Secretariat

Mr. Nigel Cassimire
Telecommunications
Specialist

nigel.cassimire@ctu.int

In Guyana
From 31st
January to 1st
February 2019

Ms. Lauren Charles-Stewart
Event Manager

skillsmastersconsulting@yahoo.com

B. GENERAL INFORMATION

1. Visa Formalities

For a list of the countries not requiring a visa to enter Guyana and other visa-related information, please click on the following link: www.minfor.gov.gy/visa-entry-requirements-countries/

2. Vaccinations

Delegates should be up-to-date on all vaccinations recommended by the U.S. Centers for Disease Control and Prevention (wwwnc.cdc.gov).

- Routine immunizations
- Hepatitis A
- Typhoid fever
- Yellow Fever

Persons travelling to Guyana may be required to produce proof that they have been vaccinated for yellow fever.

3. Language

English is the official language in Guyana.

4. Electricity Supply

There are four different types of power supply outlets in Guyana, as depicted below. Most hotels provide adapters to guests.



5. Climate

The average temperature is 27° C (80.6° F).

6. Currency

The Guyanese Dollar (GYD) is the unit of currency. US \$1.00 is equivalent to GYD \$208.89. Major credit cards and traveller's cheques are generally accepted at many resorts, hotels, gift shops, restaurants and tour operators.

7. Business Hours

Government offices: Monday through Thursday from 8:00 a.m. to 4:30 p.m. and Friday from 8:00 a.m. to 3:30 p.m.

Banks: Monday through Thursday from 8:00 a.m. to 2:00 p.m. and Friday from 8:00 a.m. to 2:30 p.m.

Private sector organizations: Monday through Friday from 8:00 a.m. to 4:30 p.m. or 5:00 p.m.

8. Other useful information

You can find further information on Guyana at: www.guyana-tourism.com