



Caribbean Telecommunications Union



WORKSHOP & MEETING OF THE CARIBBEAN SPECTRUM MANAGEMENT TASK FORCE

**31st January to 1st February 2019
Marriott Hotel, Georgetown, Guyana**

Background

The Caribbean Telecommunications Union (CTU) is coordinating implementation of the **Caribbean Spectrum Management Strategic Plan 2016 – 2018**, which was developed over the period 2013 - 2016 under the **Harmonised Caribbean Spectrum Planning and Management Project** (HCSP&MP) sponsored by the Inter-American Development Bank (IDB) and Compete Caribbean. The strategic plan seeks to achieve the following goals across the region:

- Harmonization of national frequency allocations and band plans, including common frequencies and international protocols for disaster management and emergency telecommunications
- Minimization of cross border interference
- Establishment of common approaches to digital broadcasting switchover, white spaces regulation and spectrum pricing.

Implementation of the strategic plan is being undertaken in phases and coordinated regionally through the work of the Spectrum Management Steering Committee (SMSC) and the multi-stakeholder Spectrum Management Task Force (SMTF).

During its last meeting which was convened virtually via Zoom Videoconferencing on the 20th and 21st November (2:00 p.m. to 4:00 p.m. AST daily) the SMTF:

- Reviewed and updated the status of items in the 2018 Action Plan;
- Received update reports from the SMTF's Chair on priority WRC-19 agenda items, assessed the status of Caribbean views and discussed relevant Inter-American Proposals (IAPs);
- Held discussions and considered Caribbean approaches and/or positions on WRC-19 agenda items to take to the 32nd CITEL PCC-II Meeting in December 2018;
- Identified actions, obtained commitments and planned next steps towards achieving 2018 objectives.

This workshop of the SMTF in Guyana will review progress and advance discussions on the completion of the 2018 Work Plan, and outline a high level agenda for 2019, based on the overarching **Caribbean Spectrum Management Strategic Plan**. The meeting will also receive updates from the SMTF's coordinators/vice-coordinators of priority WRC-19 agenda items, on the status of Caribbean views or relevant Inter-American Proposals (IAPs) related to their respective agenda items. Additionally, we expect to receive feedback from CITELE on the recently concluded 32nd CITELE PCC-II Meeting in Brazil. The forum will also provide an opportunity to hear from telecommunications industry stakeholders including mobile, satellite and broadcasting sectors, in preparation for WRC-19.

Spectrum Workshop Objectives: 31st January to 1st February 2019

The objectives of this workshop, which is open to representatives of the Caribbean Spectrum Management Task Force, Steering Committee, support resources and telecommunications industry stakeholders are to:

- Review the status of the 2018 Action Plan, identify outstanding areas and appropriate interventions to be carried forward into 2019;
- Receive updates from the SMTF's coordinators/vice-coordinators of priority WRC-19 agenda items, on the status of Caribbean views or relevant Inter-American Proposals (IAPs) related to their respective agenda items including feedback on the outcome of the 32nd CITELE PCC-II Meeting;
- Receive updates from relevant telecommunications industry stakeholders (e.g. ITU, CITELE, mobile, satellite, broadcasting sectors) in preparation for WRC-19;
- Prepare a 2019 Action Plan and provisional meeting schedule for the SMTF.

Key Deliverables

- Report on 2018 Action Plan identifying items to be carried forward to 2019;
- Recommendations and/or updated positions by the SMTF on relevant WRC -19 Agenda Items;
- 2019 Action Plan and provisional meeting schedule for the SMTF.

Target Audience

- Members of the Spectrum Management Task Force and Steering Committee;
- Representatives (Policy Makers and Regulators) from CTU member countries;
- Caribbean telecommunications industry practitioners and stakeholders
- Telecommunications industry associations and regional organisations
- International telecommunications organisations
- CTU Secretariat support staff.

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DRAFT AGENDA

| Thursday 31 st January 2019 | | |
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| 8:00 – 8:45 | Registration | |
| 8:45 -9:00 | Opening Remarks | CTU |
| Update on WRC-19 Preparations | | |
| 9:00 – 10:30 | Review of Global Preparations for WRC-19 | ITU |
| | Review of CITELE Preparations for WRC-19 – Update on 32 nd CITELE PCC-II Meeting | CITELE |
| 10:30 – 11:00 | BREAK | |
| Inputs from Industry Stakeholders re WRC-19: | | |
| 11:00 - 12:30 | <ul style="list-style-type: none"> • Mobile Services: GSM Association | |
| | <ul style="list-style-type: none"> • Broadcasting Services: | |
| | <ul style="list-style-type: none"> • Other (FCC, etc.) | |
| 12:30 – 13:30 | LUNCH | |
| 13:30 – 15:00 | <ul style="list-style-type: none"> • Satellite Services: GVF et al | |
| 15:00 – 15:15 | BREAK | |
| 15:15 – 16:45 | <ul style="list-style-type: none"> • High Altitude Platform Services (HAPS) | |
| 16:45 – 17:00 | Wrap Up | CTU |

| Friday 1st February 2019 | | |
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| 8:30 – 9:00 | Registration | |
| Spectrum Management Action Plan | | |
| 9:00 – 9:30 | Session 1: Update on Spectrum Management Action Plan 2018 <ul style="list-style-type: none"> Update on the Status of outstanding the Action Plan items Recommendations/ immediate follow-up actions for completion Q1 2019 | SMTF Chair |
| 9:30 - 10:30 | Session 2: Prepare 2019 Action Plan <ul style="list-style-type: none"> Review Caribbean SM Strategic Plan Identify Items for inclusion in 2019 Plan Identify other current/urgent issues | SMTF Chair |
| 10:30 – 11:00 | BREAK | |
| 11:00 – 12:30 | Session 2 (Cont'd): Prepare 2019 Action Plan <ul style="list-style-type: none"> Review CSM Strategic Plan Identify Items for inclusion in 2019 Plan Identify Other current/urgent issues Plan SMTF Action Check Points and Meetings | SMTF Chair |
| 12:30 – 13:30 | LUNCH | |
| Update on Caribbean WRC-19 Preparations | | |
| 13:30 – 15:00 | Session 3: Reports from SMTF Agenda Item Coordinators / Vice Coordinators <ul style="list-style-type: none"> Review of WRC-19 Agenda Items for consideration by the SMTF Review/update Working Group Agenda Items | Item Coordinators / Vice Coordinators |
| | Session 4: IAPs <ul style="list-style-type: none"> Update on Caribbean positions re the formulation of Inter-American Proposals for WRC-19 | SMTF Chair |
| 15:00 – 15:15 | BREAK | |
| 15:15 – 16:30 | Session 4: IAPs (Cont'd) Update on Caribbean positions re the formulation of Inter-American Proposals for WRC-19 | SMTF Chair |
| 16:30 – 17:00 | Wrap Up | CTU |