



CTU

13th

**Caribbean
Internet Governance
Forum**

Caribbean Telecommunications Union

Developing a Tool Kit for National IGFs in the Caribbean

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Objectives

- To assess the sufficiency of the UN IGF's "NRI Tool Kit" and
- Consider the appropriate use of relevant workshop outputs from the 12th CIGF

for guiding efforts to develop national or sub-regional IGFs in the Caribbean

UN IGF NRI Tool Kit: Overview

- **A Toolkit to assist communities in establishing the IGF initiatives**
- National, Sub-Regional, Regional and Youth IGFs -***

UN IGF NRI Tool Kit: Scope

- IGF background information
- Defines NRIs (in UN IGF context)
- Tips on getting started
- Main objectives of NRIs
- Core Principles of the IGF (& NRIs by extension)
- NRI reporting requirements
- The Network of NRIs
- FAQs
- NRIs Contact Information

UN IGF NRI Tool Kit: NRI Defined

- IGF initiatives are the Internet Governance Forums organized as a reflection of the need of a particular community. They are classified as:
 - National;
 - Sub-regional;
 - Regional, and
 - Youth IGFs.

UN IGF NRI Tool Kit: Getting Started

- General tips
- Consultation advice
- Emphasis on multistakeholderism and adherence to UN IGF principles
- < one page

UN IGF NRI Tool Kit: NRI Core Principles

- Advice on clearly defining the community being serviced and the NRI's aims and objectives
- The IGF Initiatives should be organized in accordance with five core IGF principles, which are:
 - 1) Open and transparent,
 - 2) Inclusive,
 - 3) Bottom-up,
 - 4) Multistakeholder, and
 - 5) Non-commercial.

UN IGF NRI Tool Kit: Multi-stakeholder Organising Team

- Defined the role of the multi-stakeholder organizing team
 - Mainly operational ongoing items
- NRI contact points and support resources

UN IGF NRI Tool Kit: NRI Reporting Requirements

- NRIs accountable to their respective communities
- Annual reports anticipated
- Advice on reporting elements, contents and structure
- Steps for joining the global network of NRIs

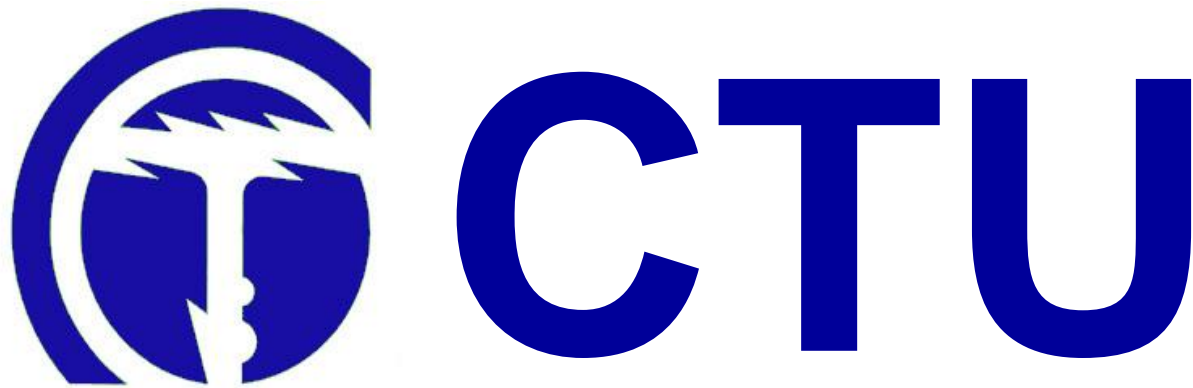
12th CIGF Workshop Outputs:

1. Developing a Toolkit for fostering national multi-stakeholder fora in the Caribbean. The following guidelines should be considered:

- **Set your Goals.** What do you want your National IG to achieve? What are the key national IG priorities or issues to be addressed?
- **Establish Your Core Resources.** Need a strong, committed team, finances and action plan to get things going. Decide who will be responsible for tasks, and what are the timeframes for your project?
- **Identify Roles and Responsibilities.**
- **Define Your Governance Structure.** How to plan and manage operations and be accountable within the management team and external stakeholders.
- **Develop an Engagement Strategy.** What are the options for reaching your target audiences.
- **Build Your Support Network.** Identify organisations and individuals who will be able to assist you in raising funds, promoting programmes, organizing events and developing contents.
- **Develop an Operations and Administration Framework.** Define guidelines for membership, participation, meeting organization, managing finances, etc.

12th CIGF Workshop Outputs:

- See Appendix 1 of the 12th CIGF Report on the event page of the 13th CIGF.



Shaping Caribbean Communications

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